Hastings Library of Things Role Descriptions

Role: Fundraiser **Frequency:** Variable

Over view :

We have annual running costs of around £8000. That's rent, insurance, accountancy and bank fees, web-hosting, volunteer expenses and a million little things too dull to mention.

We make about £800 a year in membership leaving £5300 to find each year from grants, fundraising and donations.

We'd love to welcome a (fun)draiser who likes people and events, and could find fun ways to raise some money and raise our profile (double win!).

The Role:

- Plan and organise a programme of fundraising events- working with a small budget and organising and encouraging participation from fellow volunteers and library members
- Actively promote membership as a income - perhaps working with the membership officer

Essential Requirements:

- To be over18 (it's an insurance thing)
- Great communication skills
- A shameless ability to tap people and businesses up for membership or small donations
- Willing to follow Health and Safety, Data Protection and Equality, Diversity, and Inclusion policies
- Willing to sign a Volunteer Agreement

Support:

- For volunteering in person -travel expenses and meal allowance for shifts over 3 hours, endless hot drinks and sometimes biscuits
- For Volunteering at home- Phone use allowance if using own phone and Wi-fi allowance if using home IT equipment
- References if you want them